

Abel, LLC – Controller Job Description

Controller Job Description

Serve as the overall leader of the financial systems used by Abel, LLC. Assists management with the development of strategic and tactical goals designed to maximize the profitability of Abel, LLC. This position requires the ability to think 'outside the box' while being proactive in always reviewing financial systems to monitor and reduce the risks to the successful financial performance of Abel, LLC.

This position reports directly to Operations Manager or President

Controller Job Responsibilities

1. Oversee and lead accounting staff in the financial management of Abel, LLC.
2. Create strategic and tactical strategies/plans to be offered to management.
3. Develop and provide management financial reports as needed to assist management in achieving maximum financial success.
4. Manage the accumulation and consolidation of all financial data necessary for an accurate accounting of consolidate business results.
5. Oversee the preparation of corporate tax reporting.
6. Coordinate communications with external auditors.
7. Ensure compliance with applicable regulations and rules governing the activities of Abel, LLC.
8. Proactively provide management with accurate and valuable insights to assist in their decision-making.
9. Assist with the management/leadership of Human Resources activities.
10. As needed, be willing to accept assignments from management to complete projects, customer and vendor relationships, and to assist in managing the banking relationship.

Controller Skills Needed: Technical skills and core knowledge

1. Financial management, financial systems design, financial reporting, federal and state tax reporting.
2. Familiarity with manufacturing compliance and regulations.
3. Budgeting and cash flow management experience.
4. Ability to work with and manage vendor relationships, accounts payable and accounts receivable.
5. Ability to analyze financial trends, data analysis, cost accounting.

Controller Soft Skills Needed

1. Ability to think analytically and to apply strategies to achieve goals.
2. Ability to make decisions, taking some reasonable risk to achieve the goal.
3. Ability to communicate well with others.
4. Ability to find solutions, to be a good problem-solver.

Qualifications

1. College degree in accounting or finance.
2. At least 5 years' experience as a Controller in industries like Abel, LLC.
3. Certifications not required but preferred:
 - a. Certified Public Accountant (CPA)
 - b. Certified Corporate Financial Planning and Analysis Professional (FP&A)

Salary Range and Benefits

Salary based on education and experience expected to be in the \$70,000 to 90,000 range

Abel offers group medical coverage through United Healthcare (UHC). You will be eligible for this coverage effective on the first day of the month following thirty days of employment. Life, short-term and long-term disability insurance will also be available at that time. You will also be eligible to enroll in our employee paid dental and vision insurance plans, as well as supplemental insurance coverages through Aflac.

After six months of employment, you will be eligible to enroll in the company's 401(k) retirement plan during the next open enrollment period which will be January 1, 2023.

After sixty days of employment with Abel, you will be eligible for two weeks (*80 hours*) of paid vacation time which will be pro-rated through the end of the year. Lateral transfer of vacation time is negotiable.

Contact:

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